



ASSOCIATION OF CALIFORNIA AIRPORTS

BOARD MEETING MINUTES
11:30 am, Wednesday, January 18, 2023

BOARD MEMBERS PRESENT:

Andy Swanson, President
Cody Roggatz, Vice President
Mary Hansen, Secretary/Treasurer
Rayvon Williams, Past President
Charlie Broadbent, Board Director
Kevin Edwards, Board Director
Steven Cable, Board Director
Ashley Whitmore, Board Director
Kelly Moulton, Board Director
Sarah Lujan, Board Director
John Pfeifer, Board Director
Justin Castagna, Board Director
Carol Ford, Board Director

Guests:

Gill Wright, Member
Mark Bautista, Member
Melissa McCaffrey, Member
Greg Baer, Member
Matt Nelson, Member

BOARD MEMBERS ABSENT:

Benny Stuth, Board Director
Chris Hastert, Board Director

The meeting was called to order at 11:35 am by President Andy Swanson.

Introductions

Andy introduced two guests that are scheduled to be on the special ballot for Board Directors for Districts 6 and 8 due to the original elected directors taking other positions outside the ACA area - Greg Baer from Contra Costa County Airports and Matthew Nelson, Marina Municipal Airport.

Confirmation of Quorum

A quorum was confirmed.

Approval of Agenda

There were no changes to the Agenda.

A motion was made by John Pfeifer and seconded by Ashley Whitmore to approve the agenda. The motion was approved

Approval of Minutes

Mary Hansen advised the Board that the October, November, and December 2022 minutes need to be corrected to delete Steven Dunn under the "Board Members Absent" column and replace with Steven Cable. Steven Cable was elected in September to District 2, but his contact info had not been changed and had not been included in Board meeting emails.

A motion was made by Cody Roggatz to approve the minutes with the corrections noted and seconded by John Pfeifer. The motion was approved.

Treasurer's Report

The ACA regular account has a balance of \$36,448 and the Aviation Day Events account balance is \$6,113. The total ACA treasury is \$42,561.

Legislative Report

Carol advised the Board that airports are not getting entitlements that they were promised. She provided several examples. She indicated that the commercial airports are taking more of the funds, leaving less for GA. She continues to work with various legislators and suggested that talking points need to be developed so that everyone can be pushing the same agenda. Melissa chimed in on how important it is to work with the legislative representatives.

Cody reported on a meeting he attended with Andy, Mark McClardy and others with the Transportation Committee. Mark McClardy is pushing to develop a more robust aviation plan and continued to discuss the importance of small airports and how little dollars go to them. The state needs to move faster as plans take time. The CTC staff brought up the need for a bill to be written to generate more funding for airports of all sizes. Cody and Andy remarked that they continue to building a good relationship with the committee. Quarterly meetings were discussed at a minimum, but supplemented with workshops and ad hoc meetings in between those. A unified message needs to be developed. John suggested that the FAA should come down harder on California in relation to the gas money being held up.

Unfinished Business

a. Board Retreat Key Takeaway Discussion/ACA Moving Forward

The Board had nothing more to add that has not been discussed, other than the item under new business related to an agreement for services from Jim Lites and his group.

b. California Aerospace & Aviation Days 2023

Cody reminded the Board of the dates for the event - March 28-29, 2023. He had recently sent out information to the Board asking who would be participating and those that had not responded and wanted to help, to get back to him. He continued to work with Assemblyman Patterson's office. He did report that the Capitol construction project has fallen behind, but still expected to be done. The West Steps have been reserved and a permit has been taken out.

Melissa indicated the need to determine how to move forward with aerospace. It appears they want to go on their own. It was recommended that ACA move forward with aviation and may revisit aerospace participation again later. However, we cannot forward our airports that also have aerospace activity. Also, Gill talked about getting the EVTOL industries involved, particularly Archer and Joby. Melissa also brought up the 2028 Olympics and Innovate 28 and maybe a way to incorporate information in the exhibit as the LA airports need to be ready to go.

Carol volunteered to coordinate with the state on the maps they generate and Cody reminded the Board, again, about the need for participation so he can put together the necessary teams to visit the capitol offices.

c. District 6 and District 8 Special Election Update

Rayvon was unavailable to report on the progress; however, Mary Hansen indicated that Rayvon had confirmed the nominations for District 6 – Greg Baer and District 8 – Matt Nelson. The next step will be to determine the special election date and proceed. Mary will get with Rayvon to finalize the process.

New Business

a. Discuss and Authorize the negotiation of a contract with Jim Lites, on behalf of California Strategies, LLC.

Cody explained the action and went over the scope of services they will discuss with Jim Lites. Several board members made positive comments on moving forward. Cody indicated that the contract authorization would not exceed \$25,000 and could be less, depending on what is decided in the final scope. There was a concern about replenishing the funds as this will significantly reduce the corporate fund balance. Increasing dues has been discussed and it was suggested that a survey be done with the membership to find out if they can handle an increase in their budget before taking any action.

The motion to approve will include the following:

- a. *Authorize President, Vice President, and Board Member Castagna, on behalf of ACA, to negotiate a contract with Jim Lites, on behalf of California Strategies, LLC.*
- b. *Contract for Scope of Services to include:*
 - *Support and lead organizational efforts for Aerospace and Aviation Days*
 - *Assist with Membership and Revenue Structure Evaluation*
 - *Lead advocacy efforts for ACA Priorities with Elected Officials in Sacramento*
 - *Other on-call efforts associated with these three endeavors*
- c. *Contract negotiation authorization shall not exceed \$25,000 for work from date of contract signature through December 31, 2023*
- d. *Authorize President to sign contract so long as all measurables stay within the terms of a. thru c., above*

A motion was made by Kevin Edwards to approve the motion as stated "a thru d" and seconded by Cody Roggatz. The motion was approved.

Announcements

There were no announcements. The meeting was adjourned at approximately 12:47 pm.

Submitted by

Mary Hansen

Approved: _____

Date: _____