



# ASSOCIATION OF CALIFORNIA AIRPORTS

BOARD MEETING MINUTES  
Conference Call Meeting  
11:00 am, Wednesday, October 14, 2020

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## BOARD MEMBERS PRESENT:

Andy Swanson, Vice President  
Mary Hansen, Secretary/Treasurer  
Brendan O'Reilly, Past President  
Jeff Crechriou, Board Director  
Benny Stuth, Board Director  
Ashley Whitmore, Board Director  
Cody Roggatz, Board Director  
David Decoteau, Board Director  
Carol Ford, Board Director  
Gary Gosliga, Board Director  
Charles Broadbent, Board Director  
Justin Castagna, Board Director  
Kelly Moulton, Board Director  
John Pfeifer, Board Director  
Richard Smith, Board Director  
Sarah Lujan, Board Director

## BOARD MEMBERS ABSENT:

Gary Engel, Board Director  
Rayvon Williams, President

## Guests:

Melissa McCaffrey, Member  
Gill Wright, Member  
Mark Bautista, Member

The meeting was called to order at 11:10 am by Vice-President Andy Swanson. The meeting was held by conference call. President Rayvon Williams was unable to participate due to family issues.

## Confirmation of Quorum

A quorum was confirmed.

## Approval of Agenda

*There were no changes to the agenda. A motion was made by Cody Roggatz to approve the agenda and seconded by Ashley Whitmore. The agenda was approved.*

## Approval of Minutes

*There were no corrections to the minutes of August 12, 2020. A motion was made by Cody Roggatz to approve the minutes of July 8, 2020, and seconded by David Decoteau. The minutes were approved.*

*There were no corrections to the minutes of September 23, 2020. A motion was made by Ashley Whitmore and seconded by Cody Roggatz. The minutes were approved.*

### Treasurer's Report

The ACA regular account has a balance of \$31,332. Aviation Day account balance is \$14,643. The total ACA treasury is \$45,975.

### Reports

a. 2020 Conference Update

The recent Zoom conference was briefly discussed; there is additional information under Unfinished Business.

b. Legislative Update

A legislative update was sent to the Board prior to the meeting and is included as part of these minutes. Carol also asked for any volunteers to participate in the Cal Pilots/ACA PAC. Cody and Gary had considered participating, but were unable to get approval from their jurisdictions. Carol reminded the Board that it is a very simple PAC providing not usually more than \$100 to those that the PAC feels align with aviation or, in some case, an effort to encourage the politician to learn more on aviation.

c. Emerging Technologies Committee

David Decoteau is taking over as Committee Chair. There was a lengthy discussion on new technologies and potential podcasts they are working on. Getting speakers this time of year has been a challenge as the Committee is planning on a November podcast.

d. Leadership Development Committee

There was no update. Gary Engel was unable to participate in today's meeting.

### Unfinished Business

a. Zoom Webinar Review and Discussion

Richard Smith and Molly Waller have agreed to help with the Webinar series. Kelly Molten also offered help as she is familiar with the Zoom webinar program. Benny provided the Board with a discussion paper on the webinars and a potential sponsorship program to consider. Initially, there are four (4) webinars that are confirmed to get started: A General Aviation Caucus Update currently scheduled for November; Emergency Technologies session for early December; FAA/State Presentation for later December; and the Introduction of the Airport Manager's Toolbox for January. (See attached for more information)

1. After Zoom Survey Results – Gary Gosliga and Ashley Whitmore worked on a survey from the Zoom conference. Gary provided the results.
2. Webinar Planning (see attached and paragraph above)
3. Webinar Account – Mary Hansen is working on getting the Webinar Account set up. Benny would like to start setting up the webinar basics as soon as it can be done and being some practice sessions.

New Business

- a. None

Announcements

There were no announcements. It was agreed to have the next meeting on Wednesday, November 4, 2020, due to the holidays.

The meeting was adjourned at approximately 12:02 pm.

Submitted by

Mary A. Hansen  
Secretary

Approved: \_\_\_\_\_

Date: \_\_\_\_\_

California Legislation: *Updates in italics. The Legislature adjourned the 2019-2020 session on August 31. The 2020-2021 session will convene for organizational session on December 7.*

- **AB 245 (Muratsuchi): California Aerospace and Aviation Commission:** This bill is a reintroduction of AB 427 reported in 2018. The bill would create a California Aerospace and Aviation Commission to foster the development of activities in the state related to aerospace and aviation, commercial and governmental space travel, unmanned aerial vehicles, aerospace education and job training, infrastructure and research launches, manufacturing, academic research, applied research, economic diversification, business development, tourism, and education. *The bill died in committee.*
- **AB 1190 (Irwin): Unmanned aircraft: state and local regulation: limitations.** The bill would prohibit a state or local agency from adopting any law or regulation that bans the operation of an unmanned aircraft system, as well as other provisions as specified. *The bill died in committee.*
- **SB 648 (Chang): Unmanned aircraft systems: accident notification:** The bill would require the operator of an unmanned aircraft system involved in an accident resulting in injury to an individual or damage to property to immediately land the aircraft, as specified, and provide certain information to the injured individual or the owner or person in charge of the damaged property. *The bill died in committee.*
- **SB 988 (McGuire): Aviation fuel:** This bill is a first step legislatively to bring the state into compliance with the FAA aviation fuel tax revenue policy. It would require the California Department of Tax and Fee Administration (the department) to collect and disseminate information and calculate the amount of revenue collected from the sale, storage, use, or consumption of aviation fuel in the state. . Given the abbreviated session schedule, the President pro Tempore requested that Senators voluntarily reduce their bill loads and this bill was withdrawn. *No change.*
- **SB 1044: (Allen): Firefighting equipment and foam: PFAS chemicals:** This bill was introduced on February 18. The bill would prohibit a manufacturer of class B firefighting foam from manufacturing, or knowingly selling, offering for sale, distributing for sale, or distributing for use class B firefighting foam to which PFAS chemicals have been intentionally added, and would provide for civil penalties for doing so. The bill contains an exemption for firefighting foam, containing PFAS chemicals, that are required by federal law, specifically including section 139.317 of CFR 14. The bill was referred to multiple Senate Committees: Environmental Quality, Governmental Organization, and Judiciary. Hearings pending return of the Legislature. Recommend no position on the bill. The bill was heard in the Senate Committee on EQ & GO on May 18, amended, and re-referred to EQ & GO. *The bill passed both houses, has been enrolled, and was approved by the Governor on September 29.*
- **SB 939: (Wiener and Gonzalez): Emergencies: COVID-19: commercial tenancies: evictions:** This bill was introduced on February 6. However, it appears that the bill as introduced was a different topic and the “gut and amend” version came out of committee on March 12. The bill would prohibit a person, business, or other entity from evicting tenants of commercial real property, including businesses and nonprofit organizations, from taking specified other actions relating to the eviction of tenants of commercial real property, during

the pendency of the state of emergency proclaimed by the Governor on March 4, 2020, related to COVID-19. The amended bill passed the Senate Committee on Judiciary on May 22 and is now in the Senate Committee on Appropriations. No hearing date set as of May 29. The National Air Transportation Association sent a letter of opposition to the authors on May 29 and has requested support in opposition from ACA, CAC, and SWAAAE. *The bill died in committee.*

- **SB 1120: (Atkins, Caballero, Rubio and Wiener; Coauthors McGuire, L. Gonzalez, Hill, and Roth): Subdivisions: tentative maps:** This bill requires local ministerial approval of duplexes and specified parcel maps. It is part of the Senate's housing package, along with SB 899, SB 902, SB 995, SB 1085, and SB 1385. SB 1120 is a complex bill aimed at addressing California's severe housing shortage. Of particular concern to aviation interests is that the bill would in some instances, as specified in the bill, limit local government decisions over the placement of new housing projects. *The bill failed while awaiting action on the Assembly floor.*

#### FAA Fuel Tax Revenue Policy

- The Department of Finance continues its position that the state is in compliance and the FAA continues to wait for the Department to provide additional information. The compliance deadline of December 17, 2017, has come and gone with no apparent movement by the state or the FAA. The status of the state compliance plan is listed on the FAA website as "Qualified," which is defined by the FAA as "The FAA requires further clarification or adjustment to satisfy the policy requirements." In a letter dated May 17, 2019, from the FAA to the Director of the California Department of Finance, the FAA stated that the State's plan for compliance was nonresponsive and requested immediate action by the State. It was reported at the Association of California Airports conference September 11-13, 2019, that the FAA continues to consider the State nonresponsive. The Association of California Airports and the California Airports Council have collaborated on a joint letter, along with the California Pilots Association and the Aircraft Owners and Pilots Association, to the Associate Administrator of Airports of the Federal Aviation Administration, urging action on the State's noncompliance. That letter was sent on January 14, 2020. No new information. *No change.*

#### State Airports Funding:

- The CalTrans Division of Aeronautics reports that the 2019-20 FY airports funding is anticipated to be similar to recent years, at about \$6 million. They expect full funding of the general aviation airport annual credits, partial funding of AIP matching grant requests, and no funds for the Acquisition and Development Program. The Division recently announced that it is limiting AIP matching grants this fiscal year due to lack of funds. *No change.*
- The current loan program fund balance is approximately \$29 million. It is reported that the Department of Finance is considering transferring \$2.5 million per year for four years from the loan fund to the Aeronautics Account.. However, the Governor's May budget revision projects an approximately \$54 billion deficit due to the COVID-19 pandemic. The revision proposes a loan from the Small Airports Loan Fund to the General Fund of \$21 million. If this occurs there may be no funds to transfer to the Aeronautics Account. The proposal states that the loan is to be repaid but does not specify interest rate or schedule for repayment. The FY 2020-2021 approved budget includes the fund transfer. *No change.*

## California Aerospace and Aviation Days

- *The 9<sup>th</sup> annual California Aerospace and Aviation Days is currently scheduled for the last week in February, 2021. However, that is very tentative depending on COVID-19 health restrictions and pending changes in Capitol event permit requirements underway by Capitol CHP.*

## Tax Initiative

- The California Tax on Commercial and Industrial Properties for Education and Local Government Funding Initiative has qualified to be on the ballot in November 2020 as a constitutional amendment. The initiative, if passed, would require commercial and industrial properties, except those zoned as commercial agriculture, to be taxed based on their market value, rather than their purchase price, and allocate revenue from the change to local governments and school districts. This may have as yet undisclosed impacts on privately owned public use airports. *No change.*

John L. Pfeifer  
10/3/2020

# ACA Webinar/Podcast Series

## Steps to move webinar/podcast series forward:

1. ACA to effect purchase of ZOOM Membership
2. Creation of ACA Webinar PowerPoint and format template to be used on all webinars.
3. Identification/Formulation of sponsorships
4. Scheduling of Webinars
5. Practice webinar/first use of template for November ACA Board meeting
6. November (TBD) First Webinar in series
7. Two webinars per month through April? May?

## Sponsorships

Sponsorships could be a stepped-up approach, each step offering more for an increased funding amount. Sponsorships should be designed to offer a fair and level playing field for those that would like to be sponsors.

- Ideas: Moderators wear sponsor clothing
- Sponsor banner in the background
- Sponsor logo on PowerPoint slides
- Mention of sponsor during webinars
- Sponsor allowed 5, 10, or 15 minutes presentation of company and services, etc.
- DRAFT PROPOSAL #1 (First Come First Served)
  1. Copper Level                   \$250.00 (Shared)
    - a. Names mentioned as sponsors, logos placed on PowerPoints
  2. Silver Level                   \$500.00 (Shared)
    - a. Same, plus, Moderators ear apparel
  3. Gold Level                   \$750.00 (Shared)
    - a. Same, plus, banner in background
  4. Platinum Level               \$1000.00 (Exclusive Sponsorship)
    - a. Same, plus, 10 Minute Presentation during Webinar
- DRAFT PROPOSAL #2
  1. Sponsors could sign on for an annual sponsorship at varying levels.
  2. Sponsorships would be applied to webinars as well as during in-person Conference
  3. Sponsorships would be good for the entire year until the following conference year which can be renewed
  4. Sponsorships can be upgraded

## Webinars

10 Webinars until next ACA Conference

Webinar Topics:

1. GA Caucus Update (Patterson) – November (Mid)
2. Merging Technologies Presentation – December (1<sup>st</sup> Week)
3. FAA/State Presentation – December (3<sup>rd</sup> Week)
4. Airport Managers Toolbox – January (1<sup>st</sup> Week)
5. Rents and Fees (Trimborn) – January (3<sup>rd</sup> Week)
6. Media Relations During a Crisis (Need Speaker) – February TBD
7. Consultant Selection (Need Speaker) – February TBD
8. ACIP Planning – February TBD
9. TBD
10. TBD