



# ASSOCIATION OF CALIFORNIA AIRPORTS

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## BOARD OF DIRECTORS MINUTES

SACRAMENTO INTERNATIONAL AIRPORT - NEW TERMINAL B  
10:00 am, Wednesday, October 16, 2013

### **Board Members Present:**

Ron Elliott, President  
Mark Bautista, Past President  
Sherry Miller, Board Director  
Mary Hansen, Secretary/Treasurer  
Brandan O'Reilly, Board Director (by phone)  
Terry Stover, Board Director (by phone)  
John Pfeifer, Board Director (by phone)  
Martin Pehl, Board Director (by phone)  
Chuck McCormick, Board Director (by phone)  
Steve Birdsall, Board Director (by phone)

### **Board Members Absent:**

Cory Hazlewood, Board Director  
Tom Weil, Board Director  
Peter Drinkwater, Board Director

### Guests:

Kevin Ryan, Caltrans

### Welcome

The meeting was called to order at approximately 11:00 am by President Ron Elliott. Introductions were made with several board members participating in the meeting through the conference call.

### Confirmation of Quorum

A quorum was confirmed.

### Approval of Agenda

Two items were added to the agenda under "New Business":

- b. Discuss map and Areas of Responsibility of the ACA Board of Directors
- c. Establish the ACA 2014 Meeting Schedule

*A motion to approve the agenda with the additions was made by Steve Birdsall and seconded by Martin Pehl. The motion passed by unanimous consent.*

### Approval of Minutes

*A motion to approve the minutes of the July 31, 2013, was made by Chuck McCormick and seconded by John Pfeifer. The motion passed by unanimous consent.*

*A motion to approve the minutes of the September 12, 2013, was made by Mark Bautista and seconded by Martin Pehl. A correction was made to the minutes on page 2, first changed to second concerning the Mike Shutt award presented. The motion passed with the correction noted by unanimous consent.*

### Treasurer's Report

The Treasurer reported a checking account balance of \$20,781.26. The Treasurer indicated that of that amount, \$2,800 is reserved for CA Aviation Day. The Treasurer's Report was accepted.

### Reports/Action Items

#### *2014 Conference*

Cory was not in attendance for a conference report. The Treasurer requested approval of the 2014 dates and authorization to forward a deposit to Inn by the Lake.

*A motion to approve the 2014 conference dates of September 10-12, 2014, and authorize the Treasurer to make a deposit on the facilities, was made by Mark Bautista and seconded by John Pfeifer. The motion passed by unanimous consent.*

#### *Legislative Committee Update*

John Pfeifer provided a brief legislative report. Most of the bills from the previous year are being carried over as 2 year bills. John is currently working with Jim Lites on the issue of excess funds in the Caltrans loan program and to transfer those funds to the AIP match program. More information will be coming on this issue. Otherwise, no pressing or burning issues at this time.

#### *California Aviation Awareness Day Update*

The Board was reminded that the next event dates have been secured for April 22-23, 2014. A brief discussion was held on the event with a planning meeting following the ACA Board meeting at 1 pm.

The Board reviewed the draft sponsorship package for the event that was prepared by Jessica Mullen of C&S Companies. It was suggested to add the motel information.

Also, as a result of the suggestion by President Ron Elliott, the Board decided to change the event title to California Aviation Day and to adjust any materials that we can to the new title starting with the logo.

New Business

*Discuss Appointment of ACA Vice President*

A brief discussion was held. Through the recommendation of Past President Mark Bautista, the Board accepted Martin Pehl as the ACA Vice President.

*Discuss map and Areas of Responsibility of the ACA Board of Directors*

Ron Elliott through the assistance of Kevin Ryan, Caltrans, presented a draft map for the Board to review that places each airport under each Board of Director's region. Some changes are needed and the Board will hold this item for further review while Ron continues to work with Kevin Ryan to refine the areas.

*Establish the ACA 2014 Meeting Schedule*

The next meeting was set for 11 am, December 11, 2013. The 2014 Meeting Schedule was established as follows with all meetings beginning at 11 am:

February 19, 2014  
April 16, 2014  
May 21, 2014  
July 16, 2014  
September 11, 2014  
October 15, 2014

Announcements/Suggestions for Next Meeting

The Board was reminded that a conference call planning meeting for the 2014 CA Aviation Day was scheduled for 1 pm, following this meeting and in same meeting room.

The meeting was adjourned at approximately 11:30 pm.

Submitted by

Mary A. Hansen  
Secretary

Approved: \_\_\_\_\_

Date: \_\_\_\_\_