



# ASSOCIATION OF CALIFORNIA AIRPORTS

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## BOARD OF DIRECTORS MINUTES

11:00 am, Wednesday, October 18, 2017  
Conference Call

### BOARD MEMBERS PRESENT:

Scott Malta, President  
Kevin Wojtkiewicz, Vice President  
Sherry Miller, Board Director  
Brendan O'Reilly, Past President  
Mary Hansen, Secretary/Treasurer  
John Pfeifer, Board Director  
Gary Gosliga, Board Director  
Sandy Gutierrez-Carver, Board Director  
Carol Ford, Board Director

### BOARD MEMBERS ABSENT:

Martin Pehl, Board Director  
Rayvon Williams, Board Director  
Chuck McCormick, Board Director  
Cory Hazlewood, Board Director  
Mark Gibbs, Board Director

### Guests:

Mark Bautista, ACA Member

### Welcome

The meeting was called to order at approximately 11:01 am by President Scotty Malta. Introductions were made. Several members were unable to make the meeting in Sacramento so the meeting was held by conference call.

### Confirmation of Quorum

A quorum was confirmed.

### Approval of Agenda

Carol Ford asked to add an agenda item under new business for "Disaster Relief." She has been in discussion with Derek Kantar, State Division of Aeronautics, that was looking for assistance.

*A motion to approve the agenda, with the added agenda item "c" under New Business to discuss "Disaster Relief." The motion was made by Kevin Wojtkiewicz and seconded by Sandy Gutierrez-Carver. The motion passed by unanimous consent.*

### Approval of Minutes

Minutes from previous meetings were reviewed.

*A motion to approve the minutes of August 16, 2017, was made by Gary Gosliga and seconded by Kevin Wojtkiewicz. The motion passed by unanimous consent.*

*A motion to approve the minutes of August 28, 2017, was made by Sandy Gutierrez-Carver and seconded by Brendan O'Reilly. The motion passed by unanimous consent.*

*There was an error identified in the September 14, 2017, minutes. First page, at the bottom, committee reports, the year was incorrect. A motion to approve the minutes of September 14, 2017, as corrected, was made by John Pfeifer and seconded by Kevin Wojtkiewicz. The motion passed by unanimous consent.*

*A motion to approve the minutes of September 15, 2017, was made by Kevin Wojtkiewicz and seconded by Gary Gosliga. The motion passed by unanimous consent.*

### Treasurer's Report

The ACA regular account has a balance of \$25,357.00; Aviation Day account has a balance of \$10,767.00. The total account balance is \$36,124.00.

### Reports

#### *2017 Conference Debrief*

The Board agreed to continue the conference in 2018 at the same venue. Cory was unable to be on the conference call, but had planned to survey the conference attendees on the event this year for comments to improve the 2018 conference.

Members of the Board indicated that the conference went well. There were some minor problems with timing and set up of some of the activities. Mary Hansen indicated she will address those issues with the hotel to prevent the same occurring again.

#### *Legislative Update*

The legislature is out on recess until January for any new legislation and further action on other legislation. The legislative report during the conference is still generally current.

#### *California Aviation Day*

The Board was reminded that there would be a California Aviation Day conference call at 1 pm on this date. The Board was intended to continue to join with the Aerospace State Association in a combined event. More discussion will take place at the conference call scheduled at 1 pm after this meeting.

Unfinished Business

None.

New Business

*Approve Dates for 2018 Conference*

The Reno Air Races have scheduled their dates for September 12-16, 2018.

*A motion to approve September 12-14, 2018, as the dates for the next conference was made by Brendan O'Reilly and seconded by John Pfeifer. The motion passed by unanimous consent.*

*Discuss Board Meeting Dates & CAD Calendars*

The Board agreed to keep the meeting schedule on the third Wednesday of each month as has been done in the past. The August meeting is typically related to the conference itself. It was suggested that the Aviation Day committee conference calls be scheduled monthly until it gets closer to the event and would follow the ACA Board meetings. A December meeting may be scheduled if it is determined to be necessary. John Pfeifer will work up a calendar year schedule and make the appropriate arrangements for a meeting room at the Sacramento International Airport.

*Disaster Relief*

Derek Kantar with Caltrans Division of Aeronautics is currently working with the Governor's Office of Emergency Services (Cal OES) and Caltrans Division of Aeronautics to determine which airports in California are supporting the Statewide October Wildfires response and recovery effort. He has asked ACA for assistance in getting the word out to airports and developing a list of those airports participating. This will help in his efforts to understand the impact to our airports. Derek also offered information on a grant program related to hazards and mitigation that airports are eligible to apply. Mary Hansen offered to get the information out to airports and will work with Carol Ford and Derek Kantar on the project.

Announcements/Suggestions for Next Meeting

There was no further business to discuss. The meeting was adjourned at approximately 11:55 am.

Submitted by

Mary A. Hansen  
Secretary

Approved: \_\_\_\_\_

Date: \_\_\_\_\_