



# ASSOCIATION OF CALIFORNIA AIRPORTS

BOARD MEETING MINUTES  
Conference Call Meeting  
11:00 am, Wednesday, November 4, 2020

---

## BOARD MEMBERS PRESENT:

Andy Swanson, Vice President  
Mary Hansen, Secretary/Treasurer  
Jeff Crechriou, Board Director  
Gary Engel, Board Director  
Ashley Whitmore, Board Director  
Carol Ford, Board Director  
John Pfeifer, Board Director  
Gary Gosliga, Board Director  
Justin Castagna, Board Director  
Kelly Moulton, Board Director

## BOARD MEMBERS ABSENT:

Cody Roggatz, Board Director  
Benny Stuth, Board Director  
Rayvon Williams, President  
David Decoteau, Board Director  
Brendan O'Reilly, Past President  
Sarah Lujan, Board Director  
Richard Smith, Board Director

## Guests:

Melissa McCaffrey, Member  
Gill Wright, Member  
Mark Bautista, Member

The meeting was called to order at 11:03 am by Vice-President Andy Swanson. The meeting was held by conference call. President Rayvon Williams was unable to participate.

## Confirmation of Quartum

A quorum was confirmed.

## Approval of Agenda

*There were no changes to the agenda. A motion was made by Carol Ford to approve the agenda and seconded by John Pfeifer. The agenda was approved.*

## Approval of Minutes

*There were no corrections to the minutes of October 14, 2020. A motion was made by Gary Gosliga and seconded by Jeff Crechriou. The minutes were approved.*

## Treasurer's Report

The ACA regular account has a balance of \$31,784. Aviation Day account balance is \$14,643. The total ACA treasury is \$46,427.

### Reports

- a. 2020 Conference/Webinar Committee  
There were no updates at this time. The Zoom account is being established that can be used for both monthly meetings and webinars or other sessions we deem appropriate.
- b. Legislative Update  
No new information to report.
- c. Emerging Technologies Committee  
Gill provided some update information on where projects are going in urban air mobility activities. Gary asked if there were forums, conferences, or workshops that ACA should be considering attending. The committee was asked to take a look at opportunities and come back to the Board with any recommendations. In the meantime, Gill offered to update previous information he has done on the subject. Carol suggested that it be a joint venture with Calpilots. She can then provide the information to a wider range of people.
- d. Leadership Development Committee  
Gary Engel provided an update to where the Toolbox is at this time. He provided a link to the Toolbox program for members to review. It is an evolving project with a lot of content still needed.

### Unfinished Business

- a. Discuss and Appoint Mark Bautista to the CalPilots/ACA PAC  
Carol briefly explained the PAC. There are 3 members from CalPilots and 3 members from ACA that participate. Mary Hansen has continued to be on the PAC and Rayvon Williams agreed to serve as previous members had retired, leaving one more needed. Mark Bautista has agreed to participate.

*A motion was made by Carol Ford to appoint Mark Bautista to the CalPilots/ACA PAC. The motion was seconded by John Pfeifer. The motion was approved.*

### New Business

- a. None

### Announcements

There were no announcements. The next meeting is scheduled for Wednesday, December 9, 2020. The meeting was adjourned at approximately 11:41 am.

Submitted by

Mary A. Hansen  
Secretary

Approved: \_\_\_\_\_

Date: \_\_\_\_\_