



# ASSOCIATION OF CALIFORNIA AIRPORTS

BOARD MEETING MINUTES  
11:30 am, Wednesday, December 14, 2022

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## BOARD MEMBERS PRESENT:

Andy Swanson, President  
Cody Roggatz, Vice President  
Mary Hansen, Secretary/Treasurer  
Rayvon Williams, Past President  
Chris Hastert, Board Director  
Charlie Broadbent, Board Director  
Kelly Moulton, Board Director  
John Pfeifer, Board Director  
Justin Castagna, Board Director  
Carol Ford, Board Director

## BOARD MEMBERS ABSENT:

Kevin Edwards, Board Director  
Benny Stuth, Board Director  
Sarah Lujan, Board Director  
Steven Cable, Board Director  
Ashley Whitmore, Board Director

## Guests:

Gill Wright, Member  
Mark Bautista, Member

The meeting was called to order at 11:33 am by President Andy Swanson.

## Introductions

There were no introductions.

## Confirmation of Quorum

A quorum was confirmed.

## Approval of Agenda

There were no changes to the Agenda.

*A motion was made by Cody Roggatz and seconded by Justin Castagna to approve the agenda. The motion was approved*

## Approval of Minutes

*There were no changes to the minutes of November 9, 2022. A motion was made by Chris Hastert to approve the minutes and seconded by John Pfeifer. The motion was approved.*

## Treasurer's Report

The ACA regular account has a balance of \$36,841 and the Aviation Day Events account balance is \$6,312. The total ACA treasury is \$43,153.

### Legislative Report

Cody continued the conversation relating to the CTC. Mark McClardy is helping to navigate the conversations and has made a couple of presentations this year to the CTC. Initially, the work has been more in educating the CTC. He is still waiting on a meeting to be set up to discuss plans for the next year as the CTC wants to include it in their annual report. The CTC is set to have a townhall meeting in Redding in the Spring. The CTC will receive a tour of the Redding Airport and another opportunity to interact with them. The overall goal is to get more infrastructure funding to airports.

### Unfinished Business

a. Board Retreat Key Takeaway Discussion/ACA Moving Forward

The Board continued the discussion in what steps to take to move forward. John took the time to explain the creation of CAC as ACA was started well before. (CAC is the commercial airports organization) One of ACA's reason for creation was to act as a legislative umbrella for all airports. The commercial service airports found they had other issues and bigger needs, so they formed CAC about 2010. Some airports managers are members of both. Cody re-emphasized the need for ACA to figure out what ACA needs to do going forward. He suggested working with Jim Lites at Cal Strategies on what services we could start with at a much lower rate to give ACA time to determine how to meet financial needs. One activity would be to help organize Aviation Day as it needs more communications to get people to the event and more participation by airports. ACA is not looking at doing a long-term contract at this time. Cody hopes to have a draft proposal at the January meeting.

The Board offered several suggestions on increasing funds, but there also needs to be a good marketing effort to show value of membership.

b. California Aerospace & Aviation Days 2023

Cody announced the tentative days planned for the event is March 28-29, 2023.

### New Business

Andy recommended Matt Nelson to be appointed as Board Director for District 8. He has previously submitted the necessary approvals and letters for consideration. District 8 term has more than one year remaining. Mary Hansen advised that the bylaws require a special election in this case. Mary will work with Rayvon on the requirements and get back to the board. The Board Directors were in acceptance of Andy's recommendation.

### Announcements

There were no announcements. The meeting was adjourned at approximately 12:50 pm.

Submitted by

Mary Hansen

Approved: \_\_\_\_\_

Date: \_\_\_\_\_