



ASSOCIATION OF CALIFORNIA AIRPORTS

BOARD OF DIRECTORS MINUTES

11 am, Wednesday, December 2, 2015
Sacramento International Airport

BOARD MEMBERS PRESENT:

Sherry Miller, President
Mary Hansen, Secretary/Treasurer
Ron Elliott, Past President
Chuck McCormick, Board Director
Kevin Wojkiewicz, Board Member (on phone)
Cory Hazlewood, Board Member
Carol Ford, Corporate
Mark Bautista, Board Director (on phone)
Terry Stover, Board Director (on phone)
Sandy Gutierrez-Carver, Board Director (on phone)
Steve Birdsall, Board Director

BOARD MEMBERS ABSENT:

Martin Pehl, Board Director
Brendan O'Reilly, Vice President

OTHER MEMBERS

John Pfeifer, Legislative Chair

Welcome

The meeting was called to order at 11:03 am by President Sherry Miller. Introductions were made. A number of Board Members called in to the meeting.

Confirmation of Quorum

A quorum was confirmed.

Approval of Agenda

A motion to approve the agenda was made by Ron Elliott and seconded by Cory Hazlewood. The motion passed by unanimous consent.

Approval of Minutes

A motion was called to approve the minutes from October 21, 2015. John Pfeifer found an error in the spelling of "Miller" on page 4 that was noted and requested the addition of a Board meeting to the board meeting schedule adding October 19, 2016, also on page 4 of the minutes.

A motion to approve the minutes from the August 19, 2015, Board meeting, as corrected, was made by Ron Elliott and seconded by Cory Hazlewood. The motion passed by unanimous consent.

Treasurers Report

The balance in the regular ACA account as of November 30, 2015, was reported as \$11,355.21. The funds in the California Aviation Day account was reported as \$5,982.64. The total ACA funds are \$17,337.85.

Additionally, the tax returns were prepared and submitted since the last Board meeting. No tax was due and no expected problems to occur related to the completed return.

Reports

Legislative Update

The legislative report was provided by John Pfeifer and is at the end of these minutes.

California Aviation Day

An Aviation Day conference call meeting was scheduled after the ACA Board meeting, so comments were held until that meeting. The event day of April 20, 2015, was reconfirmed with the Board.

Unfinished Business

Discuss Finalizing Addition of Advocacy Lobbying Group

A motion to approve negotiating with an advocacy lobbying group to assist ACA with not only legislative matters, but related airport issues was made by Ron Elliott and seconded by Carol Ford. The motion passed by unanimous consent.

It was suggested that a legislative webinar be considered that could be provided once or twice a year to add to the membership benefits and reach a wider audience. Possibly, the Board could consider other webinars if this becomes effective.

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Discuss Membership Dues Increase

This item was postponed and will be addressed at a special board meeting called for January 20, 2016, to allow time to discuss the advocacy decision with an interested firm. The Board has requested direct negotiations with Advocation. This will allow time to finalize the association's corporate budget items and determine the lowest, but most beneficial increase in membership dues.

Discuss Conference Fee Increase

This item was postponed and will be addressed at a special board meeting called for January 20, 2016, to allow time to discuss the new venue costs and relate those to specific rates for the Board's consideration. A "Save the Date" card will be mailed immediately after the conference call to confirm the new conference rates.

New Business

Social Media – Should We Do It?

This was again briefly discussed and more information needed. It was suggested that there might be a member that would be interested in working with the Board on this matter. An email can be sent to the membership to see what interest there might be. In the meantime, Cory will look into Link-Ed as suggested by Board members.

How to Increase Membership Discussion

Sherry has updated the contact lists for the airports in California. She will confirm a few more names and provide the list to Mary Hansen to distribute to the Board members. This will help the Board members in contacting the airports in their region to get them more involved in ACA and the activities. As discussed previously, this will help to increase membership.

Building a Closer Relationship with FAA

The FAA is interested in utilizing the ACA conference to conduct annual ACIP meetings. They are also very interested in having a larger presence. It was reported that the FAA is once again looking at having their conference, but no one was aware if that was actually occurring. More information will be looked into. Chuck McCormick and Cory Hazlewood will begin putting together marketing materials to get a good heads up if the FAA decides to move forward.

2016 Conference Venue Discussion

The subcommittee to review and provide a recommendation to the Board on a new venue discussed this item in detail. The committee consisted of Martin Pehl, Ron Elliott, Mary Hansen, Brendan O'Reilly, Mark Bautista, Cory Hazlewood, and Sherry Miller. The Committee has recommended a venue change for 2016 to the Beach Retreat & Lodge in South Lake Tahoe. The conference would remain at the same time period or September 14, 15 & 16, 2016.

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A motion was called to approve the conference venue change for 2016 from Inn By the Lake to The Beach Retreat & Lodge at South Lake Tahoe.

A motion to approve the venue change was made by Sandy Gutierrez-Carver and seconded by Kevin Wojkiewicz. The motion passed by unanimous consent.

Announcements/Suggestions for Next Meeting

Next Meetings:

Special Board Meeting – January 20, 2016 (fees discussions/approvals)

Regular Board Meeting - February 17, 2016

There was no further discussions or suggestions.

The meeting was adjourned at approximately 11:54 am.

Submitted by

Mary A. Hansen
Secretary

Approved: _____

Date: _____

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Legislative Report

The California Legislature has been in recess since mid-September.

FAA Fuel Tax Revenue Policy: Discussions between FAA, CAC staff, and California agencies, particularly Department of Finance (DoF), for another round of meetings regarding the state's compliance with the FAA policy are ongoing. Originally hoped for early December, it now appears that the meetings will be scheduled for late January or early February. In the meantime, there have been significant actions:

- Apparently the DoF circulated a position paper dated August 11 recently to cities and counties. The paper outlines, in part, the FAA policy and challenges FAA authority to enforce the policy.
- In a letter dated November 25 to the FAA, DoF asserts that the state expends more in airport capital on operating costs than is collected in general sales tax revenues. (letter attached)
- In letters dated November 24 to the Governor, and dated November 30 to the California League of Cities and the California State Association of Counties, the FAA reminds of the policy and the deadline of December 8 for submission of plans for compliance.
- CAC is preparing a survey of airports to determine what state support they actually receive and are particularly interested in responses from GA airports. On December 1 I was asked to request ACA Board support of the survey.