



# ASSOCIATION OF CALIFORNIA AIRPORTS

## BOARD MEETING MINUTES

Conference Call  
11 am, Wednesday, March 13, 2019

---

### BOARD MEMBERS PRESENT:

Scott Malta, President  
Rayvon Williams, Vice President  
Brendan O'Reilly, Past President  
Mary Hansen, Secretary/Treasurer  
Andy Swanson, Board Director  
Chuck McCormick, Board Director  
Sherry Miller, Board Director  
Gary Engel, Board Director  
Cory Hazlewood, Board Director  
Gary Gosliga, Board Director  
Carol Ford, Board Director

### BOARD MEMBERS ABSENT:

Sandy Gutierrez-Carver, Board Director  
John Pfeifer, Board Director

### GUESTS PRESENT:

Mark Bautista, ACA Member  
Gill Wright, ACA Member  
Brett Godown, ACA Member

### Welcome

The meeting was called to order at 11:00 am by President Scott Malta. The meeting was held by conference call.

### Confirmation of Quorum

A quorum was confirmed.

### Approval of Agenda

*A motion was made by Andy Swanson to approve the agenda. The motion was seconded by Gary Gosliga and unanimously approved.*

### Approval of Minutes

*A motion was made by Rayvon Williams to approve the minutes of February 13, 2019. The motion was seconded by Cory Hazlewood and unanimously approved.*

### Treasurer's Report

The current balance is reported at \$19,287.35. Aerospace & Aviation Days current balance is \$17,704.78. The combined ACA treasury is \$36,992.13.

## Reports/Action Items

### *Conference Committee Report*

Cory Hazlewood indicated he held the first conference committee meeting to get things started. The Sponsorship Committee was set with Chuck McCormick, Scott Malta, and Cory Hazlewood. Preliminary plans include keeping the welcome reception, buffet, and a possible Friday afternoon event. The Michael Shutt Award Committee needs to be determined. Mark Bautista and Mary Hansen agreed to help. The committee is working on a number of topics to consider for the conference agenda. A few topics mentioned include pavement maintenance, PCI evaluations, status of drones, alternative fuels, environmental design, disruptive technology, and hangar development. A keynote speaker has not yet been determined. Cory is looking for suggestions.

### *Legislative Update*

John Pfeifer was unavailable. Scott Malta gave a brief update on legislative activities related to AB 245 which was previously AB 427 – California Aerospace and Aviation Commission. Scott reminded the Board that AB 427 was the bill that passed both houses, but was vetoed by the Governor. Scott reported that ACA submitted a letter of support, along with several other groups. Carol indicated that Cal Pilots and San Carlos Pilots Association also provided letters of support.

### *Aerospace & Aviation Days 2019*

A conference call would follow this meeting. ACA was able to get a block of rooms for the event from the Residence Inn as they had a group drop out. The rooms must be reserved by this Friday, March 15, in order to get the discount.

## Unfinished Business

### *Discuss Officer Positions as it Relates to Board of Directors*

Scott and John will continue to work on the language related to the bylaws and how officers/board members are elected and asked to keep the item on the agenda.

## New Business

### *a. Best Practices Update (C. Hazlewood)*

Cory Hazlewood had previously brought up the need to update the Best Practices Guide that was done in 2010. He will be contacting Mark McClardy about having ACA be the point lead to set up a committee to do a 2020 Update. This would give an opportunity to discuss the project with members at the next conference. It was suggested to take advantage of new technology for the end product and maybe due something like an ebook.

### *b. Consider Increasing the Board Corporate Directors*

Brendan O'Reilly had previous asked the Board to consider adding another Corporate Director to the Board. Cory and Chuck agreed as the Corporate Directors work on the sponsorships for the events. Mary Hansen reminded the Board actually has 14 current members. An odd number is preferred when it comes to board actions. It was also suggested to add this item to the review being done by Scott and John in regards to the Board of Directors and elections.

*c. Consider ACA Involvement in Autonomous Projects*

Several members had previously brought up aerial taxis and other autonomous projects. Should ACA get involved in these efforts? An educational session is being considered for the conference on this topic. Many airports are already starting to see these activities at their airports.

Scott indicated he will set up a subcommittee that will center on UAS and autonomous air vehicles to explore how ACA should proceed and determine a purpose for the committee. Andy Swanson agreed to Chair and Rayvon Williams and Scott will participate.

Announcements/Suggestions

There was no further business or announcements. The next meeting will be at 11 am, April 10, 2019, Terminal A, Media Room, Sacramento International Airport. The meeting was adjourned at approximately 11:54 am.

Submitted by

Mary A. Hansen  
Secretary/Treasurer

Approved: \_\_\_\_\_

Date: \_\_\_\_\_