



ASSOCIATION OF CALIFORNIA AIRPORTS

BOARD MEETING MINUTES
Conference Call Meeting
11:00 am, Wednesday, May 13, 2020

BOARD MEMBERS PRESENT:

Rayvon Williams, President
Mary Hansen, Secretary/Treasurer
Andy Swanson, Vice President
Brendan O'Reilly, Past President
Ashley Whitmore, Board Director
Cody Roggatz, Board Director
David Decoteau, Board Director
Carol Ford, Board Director
Gary Gosliga, Board Director
Justin Castagna, Board Director
John Pfeifer, Board Director
Benny Stuth, Board Director
Richard Smith, Board Director
Cory Hazlewood, Board Director
Gary Engel, Board Director
Chuck McCormick, Board Director
Charlie Broadbent, Board Director

BOARD MEMBERS ABSENT:

Jeff Crechriou, Board Director

Guests:

Gill Wright, CalPilots
Mark Bautista, Member

The meeting was called to order at 12:04 am by President Rayvon Williams.

Confirmation of Quartum

A quorum was confirmed.

Approval of Agenda

There were no additional items to add to agenda. A motion was made to approve the agenda by Benny Stuth and seconded by Gary Engel and unanimously approved.

Approval of Minutes

There were no corrections to the minutes noted. A motion was made by Gary Engel to approve the minutes of April 8, 2020. The motion was seconded by Justin Castagna and unanimously approved.

Treasurer's Report

The Treasurer's Report is noted on the "Agenda Key Summary Points." No additional report was provided.

Reports

See attached "Agenda Key Summary Points." Prior to the agenda, each of the key committee chairs send a brief statement, report, or general comments on committee activity to the Secretary/Treasurer. This becomes part of the "agenda packet" that each Board Member receives to prepare for the meeting.

a. 2020 Conference Update

At the previous meeting, a significant discussion related to the impact of Covid-19 on not only airport operations, but the annual conference. The conference committee was asked to make the final decision and advise the Board. Benny has reported that the hotel was very accommodating and would allow us to move the conference to 2021 and not have any fees to pay if the conference was cancelled. The hotel gave us until July 1, 2020, to decide. Benny reported that it was clear that the conference would not be able to be held due to the Governor's phased plan for returning back to some form of normal. He recommended that the conference be cancelled and the Board agreed.

There were further discussions on how we might look at some form of virtual meeting. There were mixed views by the Board, but Gary Engel had some ideas and would discuss with Benny. The Board looks forward to hearing ideas on what might be possible. Some form of membership meeting is needed in some form to take care of annual association business. Benny and Gary would report at the next meeting.

b. Legislative Update

No additional information provided. However, Rayvon reported that he was invited on a conference call with the State Go-Biz group related to airport specific guidelines. Currently each county area is following their own protocols which may not work in for aviation. There was discussion on the need for federal guidelines on passengers screening and social distancing and not state specific. Rayvon will continue to monitor what is being discussed and consider how it all related to general aviation airports.

c. Emerging Technologies Committee

No additional information provided.

d. Leadership Development Committee

No additional information provided.

Unfinished Business

a. COVID-19 Discussion/Airport Impacts

The discussions related to the conference and impacts of Covid-19 were reported under committee reports. There were no additional discussions. The Board was encouraged to continue to provide related documents and information they receive or develop that could be shared with the membership through the website.

New Business

- a. None

Announcements

There were no announcements.

The meeting was adjourned at approximately 12:05 pm.

Submitted by

Mary A. Hansen
Secretary

Approved: _____

Date: _____

Agenda Key Summary Points

VI Treasurer's Report:

ACA General Account	\$ 23,098	
Aviation Day Account	<u>14,784</u>	
Total ACA Funds		<u>\$ 37,882</u>

VII Reports

- a. 2020 Conference Update
See unfinished business
- b. Legislative Update
No updates
- c. Emerging Technologies Committee
No updates
- d. Leadership Development Committee
No updates

VIII Unfinished Business

- a. COVID-19 Discussion/Airport Impacts/ACA Conference
Current updates will be provided during meeting discussions.

IX New Business

- a. None

X Announcements

The next ACA Board meeting is scheduled for 11 am, Wednesday, June 10, 2020.