



ASSOCIATION OF CALIFORNIA AIRPORTS

BOARD MEETING MINUTES
Zoom Meeting
11:30 am, Wednesday, August 11, 2021

BOARD MEMBERS PRESENT:

Rayvon Williams, President
Brendan O'Reilly, Past President
Mary Hansen, Secretary/Treasurer
Ashley Whitmore, Board Director
Richard Smith, Board Director
Benny Stuth, Board Director
Jeff Crechriou, Board Director
Charlie Broadbent, Board Director
Chris Hastert, Board Director
John Pfeifer, Board Director
Cody Roggatz, Board Director
Carol Ford, Board Director
Justin Castagna, Board Director
Sarah Lujan, Board Director
Kevin Edwards, Board Director
Doug McNeeley, Board Director

BOARD MEMBERS ABSENT:

Steve Dunn, Board Director
Andy Swanson, Vice President
Kelly Moulton, Board Director

Guests:

Gill Wright, Member

The meeting was called to order at 11:38 am by President Rayvon Williams.

Confirmation of Quorum

A quorum was confirmed.

Approval of Agenda

There were no changes to the agenda. A motion was made by Kevin Edwards and seconded by Doug McNeeley to approve the agenda. The motion was approved.

Approval of Minutes

There were no changes to the minutes of July 14, 2021. A motion was made by John Pfeifer and seconded by Charlie Broadbent to approve the minutes. The motion was approved.

Treasurer's Report

The ACA regular account has a balance of \$35,869 and the Aviation Day account balance is

\$12,659. The total ACA is \$48,498.

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Unfinished Business

a. ACA Annual Conference 2021 Discussion

Significant discussion on the conference continued at this meeting. Benny reported on the survey that was sent out to the Board in regards to having the conference. It was generally agreed to continue with the hybrid version.

Benny also updated the Board from his discussions with the Beach Retreat. If the contract numbers are not meant, there would be penalties unless covid concerns with the health officials required the conference to be cancelled. The hotel gave him an estimate of about \$15,500 would be due based on the loss of room revenue, food, and forfeit of deposit. However, the hotel is willing to reduce the room requirement another 36 rooms. Several Board member indicated they had not yet reserved a room and will take care of that to help.

Benny indicated that the Thursday night BBQ on the beach is not currently in the budget and would be an additional cost. Carol recommended charging the attendees so that they have an investment also. It was recommended to market that to the attendees. The cost would be dependent on the number of attendees.

The committee was asked if they were ready to go virtual if things change. Benny indicated that the length of conference is expected to remain the same with a virtual format. All sponsors have been advised. The Board gave the committee until August 25 to make a determination of hybrid versus virtual. It was agreed that more marketing of the event needs to occur. Kelly is working on an email blast with the help of her graphics people.

b. Podcast Update

Ashley indicated that everything has been submitted for final and should be posting soon on Spotify and others. She will be doing a post to members once everything is ready to go for viewing.

New Business

a. Discuss Election Process for September Board Elections

Mary Hansen indicated that Districts 1, 3, 5, 7, 9, one Corporate, Nonprofit Corporate, and Associate are up for reelection. She recommended doing the same online ballot elections as was done in 2020. It was a simple process and easy to use for members, along with proper security and safeguards for votes. The past president typically works on the nominations, so Brendan O'Reilly will work with Mary on the balloting and notification process.

b. AOPA Hangar Survey

Rayvon reported that AOPA through Melissa McCaffrey had asked ACA to participate with CAC on a hangar survey AOPA is doing. Rather than provide our email list after discussing this previously with Board members, Rayvon indicated to AOPA that we would be willing to help if they could send us the link to their survey. We would then get it to members and post on our Tradewing community area.

Announcements

There were no announcements.

The next meeting is scheduled at the conference. The meeting was adjourned at approximately 12:30 pm

Submitted by

Mary A. Hansen
Secretary

Approved: _____

Date: _____