



ASSOCIATION OF CALIFORNIA AIRPORTS

BOARD OF DIRECTORS MINUTES

10:00 am, Wednesday, January 20, 2016
Conference Call Special Meeting

Board Members Present:

Sherry Miller, President
Ron Elliott, Past President
Mark Bautista, Board Director
Chuck McCormick, Board Director
Mary Hansen, Secretary/Treasurer
Cory Hazlewood, Board Director
Terry Stover, Board Director
Kevin Wojkiewicz, Board Member
Carol Ford, Board Director

Board Members Absent:

Sandy Gutierrez-Carver, Board Member
Brendan O'Reilly, Vice President
Steve Birdsall, Board Director
Martin Pehl, Board Member

Guests:

John Pfeifer, Legislative Chair

Welcome

The meeting was called to order at approximately 9:00 am by President Sherry Miller. Introductions were made.

Confirmation of Quorum

A quorum was confirmed.

Approval of Minutes

A motion to approve the minutes of December 2, 2015, as presented was made by Sherry Miller and seconded by Ron Elliott. The motion passed by unanimous consent.

Treasurer's Report

The ACA regular account has a balance of \$9,858.61; Aviation Day account has a balance of \$5,533.14. The total account balance is \$15,391.75.

New Business

Discuss Cal Pilots-ACA MOU

The MOU in place was reviewed. Carol Ford and John Pfeifer provided additional information, along with some examples, to the Board on PAC activities as the MOU was put in place several years ago. ACA has not contributed itself, but some ACA members have individually. The PAC was a big step for ACA in joining together with Cal Pilots as one of the first partnerships developed.

There was some confusion with the Board on the difference between a PAC and advocate activities. Generally, a PAC is related to an elective office in support of a candidate. Advocacy is more in support of bills, issues and may testify before legislation in support of actions. Once the PAC supports a candidate, the advocate can then make connection with the candidate to strengthen the support for aviation. The PAC provides a foot in the door. However, an advocate does not talk about the PAC in conversation as that is not allowed.

It was agreed to review the PAC during the annual ACA membership meeting held in connection with the annual conference to inform the membership of its purpose and activities.

Unfinished Business

Finalizing Addition of Advocacy Lobbying Group

A good discussion was held on contracting with a lobbying group to provide ACA with advocacy activities in support of aviation. John Pfeifer provided information from Advocation that ACA was considering as its advocate as the organization has worked together on several issues. The cost for the services are well above what ACA can afford and it would not be beneficial for the organization to try to increase fees as the amount is substantial. It was decided to table this item for the present and discuss options that could be available in a partnership with other aviation organizations with similar needs, such as SWAAAE and Calpilots. There are a few Board members, include President Sherry Miller, that plan to attend the SWAAAE conference in Monterey and will open up the discussions with a few of their board members to see what might be possible. This item will be brought back to the Board for further discussion at a later date.

Discuss & Adopt Membership Dues Increase

The dues increase proposal provided by the Treasurer was considered. The membership fee has not ever been changed and this action brings the organizational fees in line with similar organizations, but still keeps in mind the small airports and what they might be able to reasonable afford. In addition, there are many corporate members that are small and can benefit by keeping the fees reasonable. The increased fee supports the administrative and operational costs of the organization.

A motion to approve raising the ACA membership dues to \$75 per person from the current \$35 fee was made by Ron Elliott and seconded by Kevin Wojkiewicz. The motion passed by unanimous consent.

Discuss & Adopt Conference Fee Increase

The Treasurer provided a review of the costs related to the new venue. The Inn by the Lake did not have a specific contract and therefore based everything on the actual activities and needs for the conference. The new venue has specific contract requirements that have to be agreed to prior to the conference. The number of rooms required for booking is a good example. If the amount under contract is not met, ACA will be required to pay for the rooms anyway. The venue manager was considerate on most of the requests made by President Sherry Miller in the venue negotiations.

A motion to approve the increase the conference registration fee from \$50 to \$100 per person was made by Ron Elliott and seconded by Chuck McCormick. The motion passed by unanimous consent.

The Board was advised that based on conversation with Mark McClardy, the FAA plans to have a conference on possibly August 15, 2016. With SWAAAE July 25-27, in Las Vegas, the FAA in August, and ACA in September, it was agreed that ACA needs to get its information out early and continually remind members and airports of what is planned. One "Save the Date" flyer has been issued. Ron and Chuck will work on developing another flyer that discusses some of the focuses this year at the conference and a potential theme. ACA plans to have separate space and time for the FAA to conduct the annual Airport Capital Improvement Plan (ACIP) meetings with those airports attending. In addition, conference call options will be available to the FAA to further discuss the ACIP plans with airports or others that may not be in attendance at the conference.

Announcements/Suggestions for Next Meeting

There was no further business to discuss.

The next ACA Board meeting is scheduled for February 17, 2016, at Sacramento International Airport, and followed by an Aviation Day conference call planning meeting.

The meeting was adjourned at approximately 11:45 am.

Submitted by

Mary A. Hansen
Secretary

Approved: _____

Date: _____