



ASSOCIATION OF CALIFORNIA AIRPORTS

BOARD OF DIRECTORS MINUTES OF SPECIAL MEETING

11:00 am, Wednesday, August 20, 2014

Board Members Present:

Ron Elliott, President
Martin Pehl, Vice President (phone)
Mark Bautista, Past President
John Pfeifer, Board Director
Mary Hansen, Secretary/Treasurer
Brendan O'Reilly, Board Director (phone)
Cory Hazlewood, Board Director
Terry Stover, Board Director (phone)
Sherry Miller, Board Director
Steve Birdsall, Board Director (phone)

Board Members Absent:

Tom Weil, Board Director
Chuck McCormick, Board Director

Welcome

The meeting was called to order at approximately 11:05 am by President Ron Elliott. Introductions were made.

Confirmation of Quorum

A quorum was confirmed.

Old Business

2014 Annual Conference

The purpose of this meeting was to go over the conference agenda, plans, and any loose ends that are still hanging out there.

The Michael Shutt Award was discussed, application reviewed, and a selection made to be presented during the ACA Board meeting portion of the conference agenda. The selection is not posted to these minutes in order to keep the information confidential until the formal announcement and award is presented at the conference.

Cory went through a draft agenda.

Media requirements were discussed. Mary will bring (2) computers and (2) projectors for the presentations. Microphones and other sound requirements will be coordinated with the motel.

Food and beverage requirements were discussed. Sherry will coordinate the Thursday lunch that will be catered by Beach Hut Deli. She is working on special "frisbees" to be used as plates for the lunch to coincide with the deli presentation. Mary will check with the motel on extra tables and chairs for the lunch period. Thursday's evening buffet will continue to be promoted. At the time of this meeting, 47 attendees had prepaid for the evening dinner. Ron will coordinate that function with Harrah's. Cory will coordinate the reception needs for both Wednesday and Thursday evenings, along with checking in with the Colusa participants to help as they have done in the past.

There being no further business, the meeting was adjourned at approximately 12 noon.

Submitted by

Mary A. Hansen
Secretary

Approved: _____

Date: _____