



ASSOCIATION OF CALIFORNIA AIRPORTS

Board Meeting Minutes

Sacramento Executive Airport
Thursday, January 22, 2004

Board Members Present:

Mark Bautista, President
Tom Weil, Vice President (Eastern
Sierra/High Dessert Airport Mgrs)
Mary Hansen, Secretary
John Pfeifer, AOPA CA Regional Rep
(Corporate/Non-Profit)
Steve Bultman, PE (Corporate)
Gary Antone (Northern CA Airport Mgrs)
Ken Robbins (Bay Area Airport Mgrs)

Board Members Absent:

John Swizer, CAE, Treasurer
Mario Cifuentez, II, Past President
Floyd Best (San Diego Area Airport Mgrs)
Rod Probst, CAE (Los Angeles Area Apt Mgrs)
John Sabatello (Inland Empire Airport Mgrs)
Paul Faurot (Corporate)

Others Present:

Jay White
Pat Forbes
Carol Ford
Colleen Turner

Welcome

The meeting was called to order by President Mark Bautista at approximately 10:10 am.

Old Business

Spring Conference Update

Prior to getting into the conference update, Mark indicated that John Swizer had been contacted by the Inn by the Lake and they want \$2,000 to continue to hold. ACA had already given them \$1,000 to hold the entire facility and to hold the room prices for the Fall Conference. The current balance of ACA is approximately \$3,400.

A suggestion was made to increase the cost of registration from its current \$35 per person to \$50 due to the increased costs. Those present agreed it was time to increase the registration cost.

Steve Bultman provided an update on the Spring Conference plans. A comparison of hotels was presented for consideration that included the Red Lion Hotel on Arden Way, the Holiday Inn Northeast on Date Avenue, and the Lions Gate Hotel at McClellan. The Lions Gate was selected for its best prices and location. The room rates were all comparable at each hotel. Steve recommended that lunch be included on the first day since there is not a lot of places close to eat and would keep everyone there. He also recommended that an additional \$10 be added to the registration and make it \$50 per person to pay for the lunch. A guest speaker can then be invited. The hotel can block 65 rooms. The airfield is open to the public and has a good military aircraft display. The breaks are not included in the cost as traditionally a sponsor pays for the breaks – one in the morning and one in the afternoon.

A motion was made by Tom Weil to hold the Spring Conference at the Lions Gate Hotel, McClellan. It was seconded by John Pfeifer and unanimously carried.

Tom further indicated that for the future when ACA needs a larger facility, the state has a training center on 16th & R that could be considered.

Wiz will pay for the upfront costs and handle any deposits needed to assist ACA.

A motion was made by John Pfeifer to change the registration fee to \$50 for the Spring Conference. It was seconded by Tom Weil and unanimously carried.

The use of credit cards was asked. John Swizer will be asked about PayPal.

The consideration of a higher nonmember rate was raised and suggested to be \$65. The Board decided to leave the decision to the committee on a different rate for nonmembers.

John Pfeifer presented a draft agenda for review. Thursday is planned to have the afternoon at the Capitol so that legislators can be visited by those that come to the conference. John P. will go through the registration list and about three weeks before the conference, he can let those that are coming know what district they are in. This way they can make contact before and help them get involved in the process. They should know what their district is and this will help encourage their participation.

What address should ACA be using now that John S. has moved to Washington. John S. wanted to use his Washington address. All agreed that a California address was needed. Jay White suggested that we use a post office box. Mary H. will look into a post office box and secure what was appropriate.

Steve discussed the conference package that includes a general notice, application, and conference package. It should be done within thirty days. Two mailings are planned – one in February and another six weeks before conference, in March and would just be conference package.

New Business

Consideration in Joining a Political Action Committee

Pat Forbes came to the meeting to discuss the California Pilots Association Political Action Committee and to recommend that ACA join. A draft MOU was presented. It is an opportunity to put airports and pilots together – not pilots versus airport management – both working together to benefit aviation.

Jay White commented that ACA would get more legislative respect by joining a PAC. He suggested the title of the new PAC would be “California Airport and Pilot Political Action Committee.” The MOU presented has been approved by CPA and ready for ACA to signature. It has been written to include the ability to amend if anything is missing. He also emphasized that both ACA and PAC must each approve 100 percent and not by a majority. Each trustee to the PAC must have an alternate in the event the trustee must abstain. The PAC is a separate entity and the trustees are not individually identified. The trustees have the authority to make the decisions – there are no set rules.

Carol Ford offered the fact that legislators “hear” better with a PAC. The purpose of the PAC is to educator legislators.

Tom Weil related the strategic plan objectives to the development of a PAC as being in line with the

The Board agreed that time is critical in making a decision but that they have not had enough time and the absent Board members also need to be able to review and consider the PAC. It was suggested that a committee be formed to review the proposal and bring a report and recommendation back to the Board.

John P. reminded the Board that the California Alliance was developed to become a PAC so the intent has been there for years. This is not a new subject.

The Board decided that a committee should bring back the report at a meeting to be set on or about March 11.

A motion was make by John P. for ACA to pursue the formation of a joint PAC and appoint a committee to come up with an MOU, develop an acceptable document for signature, and bring back to the Board on March 11 for final approval. It was seconded by Tom W. and unanimously carried.

The Board appointed John P. and Tom W. for be on the committee and report back to the Board on March 11.

Division of Aeronautics Update

Wiz gave the Board a brief update on the Division and aviation funds. They had found over \$3 million and have been getting that out to airports to cover many AD grants that have been on their desks. The \$4.8 million is still shown as a transfer, but it remains in the fund.

Correction by Wiz: the found \$3 million went to cover many AIP grants

He is still is discussion with U.S. Berkeley is doing a course, like Apt. 101. His plan is to conduct two sessions – one in the north and one in the south. It would be appropriate for not only airport management, but also others involved in aviation, such as planners, public officials, and supervisors.

Correction by Wiz: discussions are with U.C. Berkeley

The Board took a break for lunch.

Strategic Plan

The draft strategic plan was presented by Mary H. which included all the responses received from the Board members. The Board decided to set a review period beginning February 1 to March 1 and open it up to the membership for comment. It would be put on the website so everyone can review it.

FAA Update

Tom W. gave the Board an update on the FAA grant process. He indicated that with the next round of grants, bidding will need to be done upfront. The costs would be reimbursed later. A

letter of intent would be issued. It is the FAA's attempt to get those airports that sit on a grant to actually do something.

ACIP is expected to be due on April 2004 for this year.

General Business

Tom W. mentioned that the ACA President position should be a two-year term in order to give the President the opportunity to get more informed and effective in the position responsibilities. This would require a By Law change.

There being no further business, the meeting was adjourned at approximately 2:08 pm.

Submitted by:

Mary A. Hansen
Secretary

Approved: _____

Date: _____