



ASSOCIATION OF CALIFORNIA AIRPORTS

BOARD MEETING MINUTES

Terminal A, Media Room, Sacramento International Airport
11 am, Wednesday, July 10, 2019

BOARD MEMBERS PRESENT:

Scott Malta, President
Rayvon Williams, Vice President
Mary Hansen, Secretary/Treasurer
Brendan O'Reilly, Past President
Gary Engel, Board Director
Chuck McCormick, Board Director
Gary Gosliga, Board Director
John Pfeifer, Board Director
Justin Catagna, Board Director

BOARD MEMBERS ABSENT:

Sandy Gutierrez-Carver, Board Director
Andy Swanson, Board Director
Sherry Miller, Board Director
Carol Ford, Board Director
Cory Hazlewood, Board Director

GUESTS PRESENT:

Mark Bautista, member
Gill Wright, member

Welcome

The meeting was called to order at 11:02 am by President Scott Malta.

Confirmation of Quorum

A quorum was confirmed.

Approval of Agenda

An item was added to the agenda under "New Business, Item c" entitled "Appoint New Committee Chair for the Legislative Committee"

A motion was made by Gary Gosliga to approve the agenda to include the additional item under New Business. The motion was seconded by Rayvon Williams and unanimously approved.

Approval of Minutes

Chuck McCormick indicated that the minutes from the previous meeting had him both in attendance and absent and needs to be corrected as he joined the meeting after it started.

A motion was made by Chuck McCormick to approve the minutes of June 12, 2019, as corrected. The motion was seconded by Andy Swanson and unanimously approved.

Treasurer's Report

The current ACA balance is reported at \$32,504. Aerospace & Aviation Days current balance is \$11,050. The combined ACA treasury is \$43,554..

Reports/Action Items

Conference Committee Report

Gary Gosliga gave a report on the conference agenda and indicated that about 90 percent was confirmed. He went over the agenda topics and areas where they need confirming. The committee is working on tightening up the descriptions, obtaining bios, and refining sessions. They also have a few backup sessions, if needed. Gary will be sending out another email on the Michael Shutt award as the deadline is approaching.

The next meeting is scheduled for July 11, 2019.

Legislative Update

John Pfeifer provided a Legislative Report that is included at the end of these minutes.

Aerospace & Aviation Days Recap & 2020 Event

There were no new updates related to the 2020 Event. Rayvon and Scott will reach out to the Aerostates group to discuss the date so that the permit can be secured.

Unfinished Business

Best Practices Update (C. Hazlewood)

Cory Hazlewood continues to work on getting a Best Practices Update plan but was unavailable to provide an report on his progress in getting together with Mark McClardy.

New Business

a. Discuss Annual Board Retreat

Gary provided a more detailed report that is included as part of these minutes. The Board was asked to think about the idea and a time period that could be further discussed at the next meeting.

b. Discuss the Election of New Directors

Brendan O'Reilly will be handling the elections, however Scott went over each District and Corporate positions that will be up for the 2019 Elections. The odd District Numbers of 1, 3, 5, 7, and 9, are up, along with the Corporate/Non-Profit and the Associate Director. The appointed Corporate Director, Justin Castagna, will also need to be on the ballot, in order to continue to serve as his Corporate position is up for election.

Districts #4 and #8 are also open with Scott moving to Past President and Rayvon moving to President as per the newly updated Bylaws.

c. Appoint New Committee Chair for the Legislative Committee

John Pfeifer has asked to have a new Committee Chair appointed as he has been doing the activity for a number of years and is ready to "have a bit more fun." Although, he has agreed to retain his position on the Board as Associate Director. He recommended that the Board appoint Melissa McCaffrey. John has worked with Melissa on a number of issues and feels she would be a great addition to ACA.

A motion was made by Scott Malta to appoint Melissa McCaffrey as the Chair of the ACA Legislative Committee. The motion was seconded by John Pfeifer and unanimously approved.

Announcements/Suggestions

Gary Gosliga asked to have an agenda item added for the next Board meeting to discuss his concept of an annual board retreat.

There was no further business or announcements. The next meeting will be at 11 am, August 14, 2019, Terminal A, Media Room, Sacramento International Airport. The meeting was adjourned at approximately 12:03 pm.

Submitted by

Mary A. Hansen
Secretary/Treasurer

Approved: _____

Date: _____

California Legislation:

- **AB 245 (Muratsuchi): California Aerospace and Aviation Commission:** This bill is a reintroduction of AB 427 reported from last year. The bill would create a California Aerospace and Aviation Commission to foster the development of activities in the state related to aerospace and aviation, commercial and governmental space travel, unmanned aerial vehicles, aerospace education and job training, infrastructure and research launches, manufacturing, academic research, applied research, economic diversification, business development, tourism, and education. AB 245 was introduced on January 22. Initially, the bill was supported by SWAAAE, ACA, AOPA, CalPilots, and several aerospace companies. Extensive amendments over the course of the bill have given rise to concerns by aviation stakeholders and those concerns are under discussion at this time. The bill passed the Assembly on May 23rd. It is now in the Senate and was referred to the Committee on Business, Professions and Economic Development, where it passed on June 17, and is now awaiting hearing in the Committee on Governmental Organization.
- **AB 1190 (Irwin): Unmanned aircraft: state and local regulation: limitations.** The bill would prohibit a state or local agency from adopting any law or regulation that bans the operation of an unmanned aircraft system, as well as other provisions as specified. The bill passed the Assembly on May 23rd and is now in the Senate Rules Committee.
- **SB 648 (Chang): Unmanned aircraft systems: accident notification:** The bill would require the operator of an unmanned aircraft system involved in an accident resulting in injury to an individual or damage to property to immediately land the aircraft, as specified, and provide certain information to the injured individual or the owner or person in charge of the damaged property. The bill passed the Senate on May 9 and is now in the Assembly, where it passed in the Committee on Privacy and Consumer Protection on June 26, and is now awaiting hearing in the Committee on Transportation.

California Aerospace and Aviation Days at the Capitol

- The seventh annual California Aerospace and Aviation Days at the Capitol event was held April 1-3. The event included resolutions in the Senate and Assembly declaring the importance of the industries to the economy, seminars, visits to all 120 legislators' offices, speeches by the leadership of the Aviation Caucus, and exhibits and displays on the Capitol grounds.

FAA Fuel Tax Revenue Policy

- There has been no apparent status change since the April 18, 2017. The Department of Finance continues its position that the state is in compliance and the FAA continues to wait for the Department to provide additional information. The compliance deadline of December 17, 2017, has come and gone with no apparent movement by the state or the FAA. The status of the state compliance plan is listed on the FAA website as "Qualified," which is defined by the FAA as "The FAA requires further clarification or adjustment to satisfy the policy requirements." In a letter dated May 17, 2019, from the FAA to the Director of the California Department of Finance, the FAA stated that the State's plan for compliance was nonresponsive and requested immediate action by the State.

State Airports Funding:

- The CalTrans Division of Aeronautics reports that the 2018-19 FY airports funding is anticipated to be similar to recent years, at about \$6 million. They expect full funding of the general aviation airport annual credits, partial funding of AIP matching grant requests, and no funds for the Acquisition and Development Program. The Division recently announced that it is limiting AIP matching grants this fiscal year to \$50K per grant. *No change.*
- The current loan program fund balance is approximately \$29 million. They have requested a transfer from the loan fund to the Acquisition and Development fund, but that request was denied by the Department of Finance. *No change.*

John L. Pfeifer
7/4/19

Under New Business: Discuss Annual Board Retreat – Information provided by Gary Gosliga for the Board to consider.

Directors,

I really liked Cory's recommendation to have the retreat during Aviation Days. It makes sense and could increase Director participation in the legislative visits and other aspects of the whole event as he mentioned. Not sure it is as effective at the Conference (too busy).

I think if anything, A Director's Retreat should be somewhat of an obligation of Directors to **"Meet at the Retreat"** annually. Attendance on ACA Board CC's is not always consistent because of the workloads of Directors. Planning a retreat though, is more of an **"Annual Schedule Director's Meeting"** rather than a 1-hour CC with specific agenda items. Our ACA Board CC's are necessary to keep focused with ongoing ACA activity; but there is not much room for "Think Tank" discussions. We could try it next year on the Sunday or Monday before Aviation Days (even though Monday may conflict with the Presentation of Resolutions).

The Concept:

Annual Directors Retreat would be a fashioned around an annual review of ACA accomplishments, its mission, goals and objectives. A review of ACA Bylaws and other guiding documents that might not be fully understood by all Directors. A retreat is an open forum for questions and suggestions for ACA and potential new programs (brainstorming). It builds on the existing strengths ACA possesses with new ideas and information. It potentially encourages Director participation in ACA committees, programs and events. It help each of us know a little more about each other and what special skills and interests each Director might possess. While obtaining such information about each other, ACA might capitalize on identified skills and interests. Overall, the question might be, how can ACA be more valuable to its members and the aviation community (not that we are not, but what added-value opportunities exist that are not realized).

I suspect the Director's Retreat might include the following:

President's Welcome
Review of ACA Mission, Objectives and Goals - VP
Understanding ACA Bylaws
ACA Accomplishments
Open Forum

Thoughts and Ideas – Anyone can speak on anything aviation, suggest how ACA could get involved and suggest committees. This might also include ideas on how to be more active as a Director of ACA, but more importantly, with the District you represent. It could include thoughts on how to increase membership. And maybe, how ACA might collaborate with industry leaders more, thereby exposing California airports as “California Assets” that might generate potential business opportunities for our member airports.

What can we do better?

Maybe thoughts on how we can involve members more in what ACA does thereby exposing members to potential Director positions. Cory had once mentioned introducing Webex sessions for our members would be nice from time to time (Things like that...). Ideas on how to keep District Representative position filled... Reports from Directors and their activity with their airport managers and airport operations within their Districts. Maybe providing some lessons learned that ACA could send to its members. Ideas for member programs and participation.

Director of the Year

Recognize one of the Directors for something special. People like recognition for volunteer efforts especially from peers.

Make it fun

What District increased the most new members... What District had the most rain.... What District had the most airshows or fly-ins... Stupid stuff like that whereas we can all laugh for a minute or two.

Membership by Districts

Review of District members and airports. Are there opportunities to increase membership? Maybe set some goals for each District.

Hot Topics:

Discuss aviation hot topics and ACA involvement legislatively or other.

There might be some other ideas but the annual “Meet at the Retreat” sounds fun!

Warmest regards,

Gary W. Gosliga
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