



# **ASSOCIATION OF CALIFORNIA AIRPORTS**

## Board Meeting Minutes

Sacramento Executive Airport  
Friday, July 9, 2004

---

### Board Members Present:

Mark Bautista, President  
Tom Weil, Vice President (Eastern  
Sierra/High Dessert Airport Mgrs)  
Mary Hansen, Secretary  
John Pfeifer, AOPA CA Regional Rep  
(Corporate/Non-Profit)  
Steve Bultman, PE (Corporate)  
Paul Faurot (Corporate)

### Board Members Absent:

Gary Antone (Northern CA Airport Mgrs.)  
Mario Cifuentez, II, Past President  
Floyd Best (San Diego Area Airport Mgrs)  
Rod Probst, CAE (Los Angeles Area Apt Mgrs)  
John Sabatello (Inland Empire Airport Mgrs)  
Gary Antone (Northern CA Airport Mgrs)  
John Swizer, CAE, Treasurer  
Ken Robbins (Bay Area Airport Mgrs.)

### Others Present:

Gary Cathey, Division of Aeronautics

### Welcome

The meeting was called to order by President Mark Bautista at approximately 10:00 am.

### Approval of Minutes

*A motion was made by Tom Weil and seconded by Paul Faurot to approve the minutes from the May 14, 2004, board & general membership meeting. The motion was unanimously carried..*

### Old Business

### **Proposed By-Law Changes**

John Pfeifer introduced the changes to the By-Laws for presentation to the membership for approval at the Fall Conference:

- Constitution - Article V – Meetings, Section 3 – omit “or By-Laws” at end of last sentence
- By-Laws – Article II – Qualifications, Elections and Terms of Officers, Section 2 – change the term of the President to two years and change “second quarter” to fourth quarter for the election of officers
- Same Article, Section 3 – change “fourth” to second quarter in first line for the naming of the nominating committee in order to have elections at the fourth quarter meeting
- Same Article, Section 5 – change term of President from “one (1) year” to two (2) year term
- Same Article, Section 6 – change term of Vice-President from “one (1) year” to two (2) year term

The next election will then be at the Fall Conference, September 2005. It was suggested that a calendar be provided to the general membership.

It was brought up that John Sabatello, representing the Inland Empire Region, needs to be replaced. It was also questioned if John Swizer needed to be replaced now that he has become a corporate member. After a quick review of the By-Laws, it was determined that John can continue in his position through his term.

Bringing up the replacement of John brought up a discussion of why working groups are not still active and/or which ones are still meeting. All agreed that the change really occurred when ACA began to get active. Smaller counties/cities cannot afford to send someone to more than one meeting, so a choice has to be made.

It was suggested that John's replacement should represent the geographic area rather than from the working group since that area is not active. The By-Laws were again quickly reviewed to see if any change would be required to implement this. It was determined that the By-Laws were broad enough that allows this type of selection.

Tom volunteered to contact Riverside. At same time, Mark appointed Tom to the nominating committee to bring to the Fall Conference nominations for John's board position.

John reminded the board that changed to the By-Laws need to be presented to the general membership 30 days prior to the Fall Conference. Mark suggested that the membership receive an email with the information. Mary indicated that a review of the email addresses would be needed in order to make sure all members are represented.

Tom suggested that the regions be given a reason to get together. ACA needs a local person in each region to contact each manager to pull people together. It was suggested that the ACA director representing the area be tasked with the job. Then, include a section on Regional Reports Update at the conference. John suggested that it be added to the Friday agenda.

John then went over the draft conference agenda. The Board agreed that handouts would be provided. It was asked to attempt to get any presentations early so that they can be prepared both for the website and CDs available at conference. Audio visual equipment would be provided by Board members and not needed to be rented from the conference center. The center would be asked about the availability of a screen.

It was suggested that Kevin Kennedy be invited to the conference. His replacement will also be attending.

John reviewed the conference checklist to make sure everyone knew what was expected. The room layout was reviewed. The refreshments will be able to be in separate room. Rather than big displays, it was decided to keep things to a minimum . . . simply material on a table or if a presenter, they may bring a product sample, but not to make it a major deal like it is done at SWAAAE and AAEE . . . makes it to commercial and not the "low-key" environment of promoting products, etc., that ACA attempts to retain.

*A motion was made by John Pfeifer and seconded by Steve Biltman to recommend the draft By-Laws be posted to the website and the general membership be advised so they can review them prior to the conference. The motion was unanimously carried.*

### Division of Aeronautics Update

Gary Cathey provided an update of Division activities:

- Division inspections have now been moved to 18 months versus the annual inspection
- They are interviewing 17 candidates for 2 positions; plan is to interview 5; the selection is expected to be made on July 22
- Gary suggested that the Board work on legislation for 2004-2005 that would not allow funds to be taken at any time from the Division
- Recent legislation came out of Assembly leaving \$745,000 in the Division budget; came out of Senate where it was taken; then went to the Conference Committee and it is now back in
- Legislation was then reviewed

Update on TACA

It was announced that Tom Weil is the new GA representative on TACA.

General Discussion

Some discussion occurred on making some legislators "Honorary Members" of ACA. The description in the By-Laws need to be adjusted. The current description really applies to someone that retires.

*A motion was made by Tom Weil and seconded by John Pfeifer to send an invitation to the legislators that have helped with Airport legislation. It was unanimously carried.*

There being no further business, the meeting was adjourned at approximately 1:55 pm..

Submitted by

Mary A. Hansen  
Secretary

Approved: \_\_\_\_\_

Date: \_\_\_\_\_