



# **ASSOCIATION OF CALIFORNIA AIRPORTS**

Board Meeting Minutes  
Sacramento International Airport  
Wednesday, January 16, 2008

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## Board Members Present:

Jerry Martin, President  
Tom Weil, Past-President  
Mary Hansen, Secretary/Treasurer  
John Pfeifer, Corporate  
Ken Robbins  
James Jenkins, Vice President  
Steve Bultman, Corporate  
Mike Shutt

## Board Members Absent:

Rob Probst  
Steve Birdsall  
Mario Cifuentez

## Members Present:

Austin Wiswell  
Dan Burkhart

## Welcome

The meeting was called to order by President Jerry Martin at approximately 9:45 am.

## Old Business

### *California Best Practices*

A general discussion and update occurred on the Best Practices effort. Jerry Martin reported that the document is close to being final. A copy will be sent to Board members for comments.

## Committee Reports

### *Legislative Update*

John provided a brief update on legislative issues. Not much has changed . . . funding, ALUC, and SB 911 continue to be the issues to follow.

## Minutes/Treasurers Report

Minutes from prior meetings needed to be approved:

April 18, 2007

*A motion was made by Ken Robbins, to accept the minutes from the April 18, 2007, meeting. John Pfeifer seconded the motion. The motion was unanimously carried.*

August 6, 2007

*A motion was made by Mike Shutt, to accept the minutes from the August 6, 2007, meeting. It was noted by Board members that the meeting included the Shafter Update on the agenda. Although it was a cancelled item as the presenter was not able to make the meeting, the Board determined that it should not engage in these types of issues. Ken Robbins seconded the motion. The motion was unanimously carried.*

November 7, 2007

James indicated that the TACA calendar date in the minutes is March 26, when the actual meeting date is May 7, 2008. Also, Austin's name was incorrectly spelled and should be Wiswell.

*A motion was made by James Jenkins, to accept the minutes from the November 7, 2007, meeting with the corrections noted. Steve Bultman seconded the motion. The motion was unanimously carried.*

The Treasurer's Report was received by the Board, showing an ending balance as of December 31, 2007, \$13,490.27 James requested that travel costs be separated into its own category. The reimbursement for Jerry Martin's recent trip should be placed there.

#### *Website Update*

Mary reported that the website update is underway. It is expected to have a new homepage by next meeting.

#### New Business

##### *2008 Fall Conference*

John discussed agenda topics he is working on. There has been a discussion with Mark McClardy about not supporting the "one-on-ones" that have been so popular when Andy was manager. The ADO has started doing meetings with airports in conjunction with the completion of the ACIP. Wiz indicated that some offices do this at a centralized location.

Other topics suggested include land use and environmental sessions; best practices; CEQA/NEPA process interface. Additional topics to choose from, include:

- Value of airport organizations
- Media relations
- Compliance
- Community outreach
- Marketing your airport
- Asset management or property management
- Nextgen
- Things I wish I knew . . .
- Security update
- FSS communications
- Risk management/liability/risk assessment
- FAA update
- Division update
- Homeland security

John indicated that one option for the keynote speaker is Steve Brown – discuss security, GPS, What's happening; Harry O is also a possibility if Steve Brown did not work out.

Tom suggested that if the FAA does not do the "one-on-ones" then we should be sure to have someone there from Burlingame that can review grants; the Division of Aeronautics was pleased with their reviews that they decided to pull in at the last minute and wanted to do that again this next year.

General Discussion

Any ideas for President Jerry Martin to present at the upcoming SWAAE conference was requested.

Dan Burkhart told the Board about an event that Arizona does that ACA might consider or something similar. They are holding their Third Annual Aviation Day at the capitol where 40 of the 80 legislators have committed to attend. It has been very successful.

The next meeting is scheduled for March 16, 2008.

There being no further business, the meeting was adjourned at approximately 12:15 pm.

Submitted by

Mary A. Hansen  
Secretary

Approved: \_\_\_\_\_

Date: \_\_\_\_\_