



ASSOCIATION OF CALIFORNIA AIRPORTS

Board Meeting Minutes

Sacramento International Airport
Terminal A – Conference Room - Wednesday, February 14, 2007

Board Members Present:

Mike Shutt, Corporate
Jerry Martin, Vice President
Mary Hansen, Secretary/Treasurer
John Pfeifer, Corporate
Tom Weil, President

Board Members Absent:

Steve Bultman, Corporate
Mark Bautista, Past President
Mario Cifuentez
Steve Birdsall
Rob Probst
Ken Robbins

Guests/Members:

Carol Ford

Welcome

The meeting was called to order by President Tom Weil at approximately 10.30 am.

Minutes

The minutes were posted on the website for everyone to review. Minutes from October 25, 2006, meeting were requiring approval.

A motion was made by Jerry Martin to approve the minutes from October 25, 2006. It was seconded by John Pfeifer and unanimously carried

Treasurers Report

Mary Hansen presented a new “financial report” absent from the association for some time. The books have now been set up on Quick Books. The last fiscal year was incorporated into the system. If there is enough data available, the prior year will also be added to give a start to the new financial reporting process. The ending balance as of February 7, 2007, was reported as \$9,258.81.

Old Business

Appointment of Nominating Committee

The past president, Mark Bautista, was appointed chairman of the nominating committee. He will be asked to report back at the next meeting the committee members chosen to be on the ballot.

New Business

2007 Conference Planning

Everyone was reminded that the conference is confirmed for September 19-22, 2007, Inn By the Lake. Tom expressed the concern of Andy Richards that they need an area separate from the break area. Mary will look into using the breakfast area on Thursday for the breaks and give the FAA the larger room. The break area can move back to the larger room on the other days.

John Pfeifer reviewed the number of agenda topics being considered. The following topics were agreed to be included with more suggestions still being considered:

FAA Update
State Update
TSA & GA Security
Commercial Property Management/Lease Negotiations
Lessons Learned – Master Plans
Environmental Checklists
VLJ – Air Taxi Operations
FAA vs State – “Friendly Fire”
Land Use Planning and ALUCs

Discussion of Articles of Incorporation

Mary Hansen presented an Articles of Incorporation formatted for the state’s approval as a nonprofit 501(c)6 corporation.

John Pfeifer noted that Mark Kranenburg, Riverside Airport, is no longer on the board and should be removed. A new Board member is needed to fill his spot.

A motion was made by John Pfeifer to accept the Articles of Incorporation with the correction noted to remove Mark Kranenburg. It was seconded by Jerry Martin and unanimously carried

Mary Hansen indicated that the bylaws will also need to be revised and will provide a draft to John Pfeifer for review by the Bylaws Committee. The original “Constitution and Bylaws” needs to be revised to just “Bylaws.” The revised Bylaws will be brought before the membership for approval at the annual conference.

Mary Hansen presented a new Purchasing Policy for the corporation that will help guide the Treasurer and the Board in making expenditures.

A motion was made by Jerry Martin to accept the Purchasing Policy as written. It was seconded by John Pfeifer and unanimously carried

Reports

There were no other reports

General Discussion

The next meeting is scheduled in conjunction with the TACA meeting on Wednesday, April 18, at 10 am and will continue to be held at Terminal A, Sacramento International Airport.

There being no further business, the meeting was adjourned at approximately 12:10 pm.

Submitted by

Mary A. Hansen
Secretary

Approved: _____

Date: _____